Travel Expense Reimbursement Form

Mileage is reimbursed at 48.5 cents per mile.
$600 maximum reimbursement for those driving.
Please include receipts.
Mail To: The Lexington Seminar P.O. Box 869 Staunton, VA 24402

Date	Detailed Description	Total
	Total Expenses :	
	Less Advance :	( )
	Total Due :	

Payee: _____

Address: _____

_____

_____

Phone: _____